

# KIPDA DISTRICT EARLY INTERVENTION COMMITTEE MEETING

September 26, 2005

## Minutes

K.I.D.S. Center, Louisville, Kentucky

Members/Designees Present: Lynn Webster, Sue McGill, Cindy Holmes, Shawna White, Christie Dwyer, Eileen Deren, Angie Guest, Barbara Borie, Karen Pass, Melinda Atkins.

Members/Designees Not Present or Represented: Carrie Bearden, Ann Finney, Julie Leezer, Mona McCubbin, Sandra Milburn, Becky Skrine.

Staff Present: Alicia Dailey, Anne Bolly, Sandra Duverge, Cathy Moser.

Guests Present: Michele Harmon, parent.

SUBJECT	DISCUSSION	ACTION
Introductions	Michelle Harmon, parent volunteer, was introduced to the DEIC. She has a two-year old girl, Isabel, who has been in First Steps since November 2004.	
Minutes	August minutes were presented for review.	Minutes were approved as written.
Point of Entry Report	<p>Cindy Holmes reported. 160 referrals for August. The first Child Find contact took place at Spencer County Baby Fair and the second appears on Linda Conver's LMHD POE report.</p> <p><u>Issue:</u> Cindy stated that Fran Woodward got the Jim Henson award at the Infant Toddler Conference, but the plaque says the Marge Allen Award and Dr. Davis' award says the Jim Henson Award.</p> <p><u>Staffing:</u> Joetta Abston resigned effective 9-9-05. Sheila Sanders, a nurse, has been hired to replace her. She started today. Cindy Holmes got permission from the state for an emergency ISC waiver. Sheila will be able to do billable hours two weeks after being hired. Sheila will be mentored and supervised prior to her attendance at service coordination training.</p>	<p>1) Barbara Borie will draft a letter to the ICC and copy Anne Swinford and Dr. Davis. It will express concern that the KIPDA DEIC paid for the plaques and they should have been correct. 2) DEIC will pay to have Fran's plaque corrected. Cindy Holmes will get together with Angie Guest.</p>

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	<p><u>OSEP</u>: In order to respond to OSEP's request for information, the POE pulled and reviewed 519 records and sent a sheet back on each record. Some of the questions asked for data that had never been collected before.</p> <p><u>Shortages</u>: SLP (all counties), OT (all counties), Nutritionist (all counties), and all disciplines (except PSC) in Trimble Co.</p>	
Technical Assistance Team Report	<p><b>Sandra Duverge</b> reported on three items: 1) She is not resigning. 2) The state is going to work on changing the CBIS forms. We will have to collect data from July 1, 2005. But since Brenda Curry-White from CBIS is now working on compiling the data for the State Performance Plan (SPP), she won't have time to revise the CBIS forms until after the SPP has been completed. 3) She showed a sample new poster that will have tear-off pads. The children on the poster were originally on the state brochure and the Bluegrass district put both of their pictures on their poster. The pad will have information on First Steps and will give the web site address. The pad that is affixed to the poster (Bluegrass staples it without a problem) will have the same information that the tear-off pads do. The poster will also be available in Spanish.</p> <p><b>Anne Bolly</b> stated that she can be reached by calling 852-7884 because it is forwarded to her home phone.</p> <p><b>Cathy Moser and Sandra Duverge</b> spoke about the OSEP report. OSEP is targeting a specific set of developmental skills: personal/social, adaptive, and cognitive/communication domains. OSEP wants these domains assessed every year for delay. Kentucky will probably do this every six months. The state will have to figure out how to assess areas in which a child is not receiving services.</p>	DEIC would like a portion of the baby's picture cropped to remove a portion of a chair in the background that is showing.
ICC	<p>Angie Guest reported. The Evaluation Subcommittee renamed the "Delay Ranking Scale." It will now be called the "Developmental Status Scale." Because the Delay Ranking Scale is incorporated by reference in the regulations, "DRS" will be put in parentheses. The language has been made family-friendly throughout the form. The proposed ranking choices will be</p>	

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	<p>“few needs,” “several needs” and “many needs.” There will be an added ranking by therapists of how the child is doing generally, such as age-appropriate, some improvement, etc. Revision of the form cannot be completed until the GSIG grant report instructs states what we are supposed to measure.</p> <p><b>Cathy Moser</b> expressed concern that the state has to write a plan without federal regulations being in place. An area where there must be 100% compliance is meeting the 45-day deadline from the date of referral to the date of the initial IFSP meeting. The only allowable exception is if the family wants to delay the IFSP meeting. Statewide, we are only meeting the 45-day deadline 35% of the time. Cindy Holmes said that the vast majority of their overage was due to parent request. Anne Bolly commented that the main issue statewide is inadequate staffing of the POEs. Cathy went on to report that the state has to document when services begin. OSEP wants services to start in a timely manner. Kentucky is considering 21 days from the date of the IFSP as the date that services would have to start. There was some discussion as to whether <u>all</u> services would have to start within 21 days (Some IFSPs call for services that are only provided 2-3 times per plan, for instance). Cathy also reported that OSEP did not like the state’s current monitoring system. They want citations to be based on federal regulations. Per OSEP, program evaluators may only investigate written, signed complaints where a regulation or policy has been violated, e.g., the evaluation is not thorough, reports are submitted late, and therapists are missing visits. Cathy stated that program evaluators are going to start monitoring the POEs annually.</p>	
Passport	<p>Sue McGill reported. There is a decrease in people requesting services for children under age 3. In certain cases, they are providing services. Sandra Duverge asked about how to access a list of Passport providers. Sue gave the web site address: <a href="http://passporthealthplan.com">passporthealthplan.com</a>. There’s also a member services number on the back of the Passport member’s card: 800-578-0603. There’s an option for Spanish-speaking families. For those speaking other</p>	

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	languages, an interpreter will be provided. The phone number will tell members whether the provider is accepting new patients, but not the web site.	
Treasurer's Report	Angie reported that it cost \$247.01 for three awards.	
Transition Updates	Shawna White reported. The JCPS Transition training went well, but many PSCs did not stay for it. Christy Dwyer stated that the RTC is sponsoring a training on "Implementing the Kentucky Early Childhood Transition Report" on 10/21 in LaRue and Anderson counties from 10am – 3 pm. Anne Bolly stated that she had emailed this information to providers. There is a Fall Collaboration Conference in Lexington on 10/7. It is sponsored by Head Start and the Early Childhood Transition project.	
Mini-Conference	Sandra Duverge attempted calling the authors of the Coaching book after visiting their web site, but did not receive a return phone call. Kristi Lunceford and Connie Coovert heard the authors speak at CEC in Chicago and recommended them. Only two of the authors are listed on the web site. Tentative 2006 dates: Tuesday 3/21 or Wednesday 3/22; Tuesday 4/18 or Wednesday 4/19. When Sandra has confirmed speakers, then we'll ask Becky Skrine about space availability at Baptist East.	Sandra will contact presenters about availability and cost and send out information by email without having to wait until the next DEIC meeting.
Other Training Need	Anne Bolly suggested that the DEIC should sponsor ethnic/cultural/racial sensitivity training. There is an ongoing problem among some providers with insensitivity regarding minorities. Alicia Dailey suggested Dr. Sharon Moore, U of L Social Work professor, who will do it for \$300 for two hours. Sue McGill suggested Loretta Estes who does this training for Passport and would do it for free. Eileen Deren suggested Dr. Troutman from the Health Department who may also do it for free. Shawna White said that Loni Floyd, former PSC, had training with Catholic Charities about working with interpreters. Anne stressed that the training will need DEIC support and that we want to offer CEUs. A workgroup will work on this training, consisting of Lynn Webster, Melinda Atkins, Barbara Borie and Alicia Dailey.	Alicia Dailey will chair and convene the workgroup.
Other Issues	Lynn Webster wanted to know if the DEIC is interested in doing a community fair. There would be booths. We could invite families and the	This item will be discussed at our next meeting.

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	community. Indiana has done this and Shelby and Spencer counties in Kentucky have done it. EnTech received a grant and has to do a community fair. She wanted to see if the DEIC wanted to partner with them. The community fair could be done at Spalding for free but a mall might attract more people.	

**Next meeting: October 24, 2005, 12:00-1:30 p.m.  
Board Room, K.I.D.S. Center, 982 Eastern Parkway**

**Agenda:**

**Passport**

**Transition Update**

**Cultural/Racial Diversity Training**

**Mini-Conference**

**Community Fair**